

Breastfeeding Coalition of Delaware
Meeting Minutes –November 18, 2015
Time: 6:00 – 8:00 pm

Location: Oxford Conference Room 256 Chapman Rd. Oxford Building, Newark, DE 19702

Present: Lisl Phelps, Kate DuPont Phillips, Nancy Hastings, PD Gordon (phone), Gail Smith (phone), Mona Hamlin (phone), Geri Fitzgerald (phone), Macy Helminiak, Deb Otto, Kate Low, Karen Bastianelli, Laura Kulkacek, Sharon Schopfer, Melanie Tarr

Time	Item	Next Steps & Responsible Party
6:00pm	Review and approve previous minutes (All)	Minutes approved. Introductions made.
6:05pm	Treasurer's Report (Gail) Dues Report (Stephanie)	\$5349.46 in account; Gail reimbursed herself \$113.80 for catering for the state wide Meet & Greet; 2014 taxes paid; 2016 dues collection has begun-address on website
6:15pm	Updates from USBC (Rob and Mona)	Mona reported on USBC. Membership has changed so there can now be 4 members; They are working on assigning constellations or workgroups on topics such as paid leave and education for nurses and physicians; Look for upcoming Call to Action/Thunder Clap to get buzz going about mommy wars; very active with webinars and education so continue to look for more of this
6:20pm	Baby Friendly Updates: (Gail, Nancy, Deb, Katie, Jacalyn)	CCHS -Baby Friendly site visit was 10/27 & 10/28; visit went well, hoping to hear in December St. Francis - still pursuing the designation but will hold in stage 4 for now because of other ongoing hospital transitions Milford & Kent General - Gail submitted Quality Improvement plan and expects to hear back in a few months if any issues, but does not expect them Beebe -Nancy also submitted audit information and they adjusted the fair market value for formula to meet Baby friendly standards
6:50pm	Policy/Advocacy (Kate, Gail) IBCLC meet and greet IBCLC Licensure	Gail gave an overall review of the State wide Meet & Greet. Approximately 17 attended. Discussed continuity of care by using standard lactation consultation form regardless of initiating facility-will continue to pursue this idea; Next meeting will focus on networking as well as this form and will potentially be held in January 2016.
6:55pm	Website and Social Media Updates (Kate)	Deferred
7:00 pm	Funding a BCD position? (Kate and Lisl)	Ideally there would be a paid administrative assistant for BCD, possibly 2 days per week. If you have any ideas on how to fund this position, please bring to Kate or Lisl.

7:05pm	Workplace support (Geri and Subcommittee)	Discussed current Delaware law and how to disseminate the information to our patients so that they are aware of their rights. Several ideas brainstormed: recognition for businesses who are breastfeeding friendly for staff and patrons, contest with award given at state wide commerce meeting, flyers, printed slide from Epic Best program, trifold brochure from WIC.
7:10pm	<p>Updates from members/information sharing (all)</p> <ul style="list-style-type: none"> • NACCHO/GEM (Mona/Stephanie) • ASTHO (Lisl) 	<p>GEM (Mona)-Currently continue with 2 sites for support groups (Jessup Street and Henrietta Johnson) with potential for third at Westside. 156 encounters with moms thus far. Will be hosting 2 peer trainings in the spring so those trained can run more potential breastfeeding groups.</p> <p>ASTHO (Lisl)-Epic Best training at CCHS in January; 25 practices have been educated and there is funding for 47.</p> <p>There will also be an increased effort to work with baby Friendly hospitals or those striving for Baby Friendly in the near future.</p> <p>Kate DuPont Phillips- is finalizing online course for Breastfeeding for the Childcare Provider which reviews appropriate feeding and storage of milk as well as introduction to solid foods. Kate to send out information to BCD members.</p>
7:20pm	BCD Strategic Plan review (Kate and Lisl)	To be reviewed at next meeting. Meeting to be extended in hours, 4-8 pm. Email to follow with rsvp information.
7:25pm	<p>Breastfeeding Events</p> <ul style="list-style-type: none"> • Are there any upcoming? 	
7:35pm	Dues will be due in January will send out reminders beginning in December.	DON'T FORGET! \$10/year – affordable price, good cause
7:40pm	Breastfeeding film screening (Nancy)	Nancy and Lisl will be scheduling meeting
7:45pm	Board Update	WE need a CHAIR –ELECT – any volunteers?
7:50pm	Next Meeting	Wednesday –January 27 th 4:00 pm – 8:00 pm Strategic Planning Session in Dover site is pending.